

Policy and Resources Meeting	
Meeting Date	11 th September 2024
Report Title	Scrap Metal Dealers Licensing Policy 2024 - 2027
EMT Lead	Emma Wiggins, Director of Regeneration and Neighbourhoods
Head of Service	Charlotte Hudson, Head of Housing and Community Services
Lead Officer	Christina Hills, Licensing Team Leader
Classification	Open
Recommendations	1. Members are asked, following a recent consultation, to adopt the Swale Statement of Licensing Policy for Scrap Metal Dealers 2024 – 2027 in order that it can be published and come into effect on 1 st October 2024.

1 Purpose of Report and Executive Summary

- 1.1 To apprise Members of the steps taken in reviewing the current Swale Scrap Metal Dealers Licensing Policy 2021 – 2024.
- 1.2 A review of the current Swale Scrap Metal Dealers Licensing Policy 2021 – 2024 was presented to Licensing Committee at its meeting of 13th February 2024 where approval was given for the policy to be put out for public consultation.
- 1.3 After the public consultation a further report was presented to Licensing Committee at its meeting of 24th June 2024.
<https://services.swale.gov.uk/meetings/documents/s28547/Scrap%20Metal%20Report%20v2.pdf>
- 1.4 At the Licensing Committee meeting of 24th June 2024 it was resolved that:
 - (1) *That the comments made in the evaluation grid attached to the report as Appendix II be noted.*
 - (2) *That following an eight-week consultation, the draft Scrap Metal Policy as set out in Appendix I to the report, be approved.*
 - (3) *That it be recommended to the Policy and Resources Committee that the policy be approved and published.*
- 1.5 Members are requested to approve the revised existing Swale Scrap Metal Dealers Licensing Policy as attached as **Appendix I** so that it can be published and come into effect on 1st October 2024.

2 Background

- 2.1 The Scrap Metal Dealers Act 2013 revised the regulatory regime for the scrap metal recycling and vehicle dismantling industries.
- 2.2 The 2013 Act repealed the Scrap Metal Dealers Act 1964 and the Vehicle Crime Act 2001, replacing them with a more robust licensing regime that gives a local authority the powers to refuse the grant of a licence where the applicant is deemed unsuitable; and the powers to revoke a licence should a licence holder become unsuitable.
- 2.3 The 2013 Act aims are to raise the standards across the scrap metal industry and to help achieve this, licensed operators have to keep detailed records of their transactions and verify the identity of those selling scrap metal to them.
- 2.4 In addition to replacing the Scrap Metal Dealers Act 1964 and the Vehicle and Crime Act 2001, the 2013 Act revised the definition of a 'Scrap Metal Dealer' so as to take into account the modern way in which people collect and deal in scrap metal. The 2013 Act provides for two types of Scrap Metal Dealer licences. A 'Site Licence' and a 'Collector's Licence' both of which last for three years.

2.4.1 Site Licence

A site licence is applicable where the licence holder has a physical site(s) that they use to carry on their business as a scrap metal dealer. This licence allows the licence holder to accept scrap metal from any of the sites listed on the licence and to transport scrap metal to and from the sites listed on the licence.

2.4.2 Collectors Licence

A collector's licence is applicable where the licence holders business consists of collecting scrap metal, for example by going from door to door asking for scrap. This licence allows the licence holder to collect scrap metal from within the boundaries of the local authority that a person wishes to operate in.

- 2.5 There are currently 14 Scrap Metal Collectors and 11 Scrap Metal Sites within the borough.

3 Proposals

- 3.1 There is no statutory requirement for a local authority to have a formal Scrap Metal Dealers licensing policy; however, a Council can choose to adopt such a policy. This is for the benefit of business owners as well as reassuring the general public and other public bodies. It also reinforces the Regulators Code when dealing with applications by promoting effective practice, and ensuring proportionate, consistent and targeted regulator activity, whilst also developing a transparent and effective dialogue and understanding between regulators and those we regulate.
- 3.2 Although there is no statutory requirement to undertake a review of the policy statement it is accepted best practice to review it at regular intervals to ensure that policy remains up to date and relevant. It is generally recognised that a

period of 3 years is reasonable before a policy should be reviewed. Swale first adopted a policy on 12th July 2018, the policy was reviewed in July 2021 and now needs to be reviewed again.

- 3.6 As the policy is not a statutory requirement there is no need for it to be formally adopted by Council following consideration by Licensing Committee although the constitution of Swale BC does require that all policies are formally adopted by Policy and Resources Committee.
- 3.7 The draft Scrap Metal Dealers Licensing policy is attached as **Appendix I**. As there have been no changes to the legislation the policy remains unchanged from that previously adopted.

4 Alternative Options Considered and Rejected

- 4.1 The Council could choose not to have a policy on scrap metal dealers however to do so would be contrary to best practice and may lead to a lack of clarity on the application of the legislation

5 Consultation Undertaken or Proposed

- 5.1 A consultation period of 8 weeks ran between 4th March 2024 and 26th April 2024. Methods of consultation were by advertising on the Council's website, in the local newspaper and where appropriate by emails and post.
- 5.2 Consultees were:
- Ward Councillors
 - Parish and Town Councils
 - Kent Police
 - Kent Fire and Rescue
 - Kent Trading Standards
 - Child Protection Services
 - Interested Parties (local residents and businesses)
 - All existing licence holders
- 5.3 During the consultation period a total of three (3) responses were received. Two (2) were comments and not recommendations for change. The other response was considered but the suggestion is not permissible by the relevant legislation.
- 5.4 The grid and recommendations is attached as **Appendix II**

6 Implications

Issue	Implications
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Corporate Plan	<p>The service is an important regulatory function undertaken to ensure the safety of the public consumers.</p> <p>Community – Indirect links to:</p> <p>To work as part of the Community Safety Partnership to delivery priorities to address domestic abuse, crime, and disorder, ASB and support vulnerable people.</p>
Financial, Resource and Property	<p>There are no direct financial implications for Swale Borough Council concerning this draft Policy as the consultation is being carried out by officers. However, if at any time in the future the policy was subject to legal challenge, there could be costs associated with this process.</p>
Legal, Statutory and Procurement	<p>The 2013 Act introduced a comprehensive licensing regime for all scrap metal dealers. In accordance with the Act the Council must licence all scrap metal dealers. The Council must determine the suitability of applicants to hold licences. The Council also has the powers to impose conditions on licences, revoke licences and take enforcement action against unlicensed operators.</p> <p>Whilst there is no statutory requirement for the Council to have a Scrap Metal Dealers Licensing Policy it provides the framework under which Swale BC will exercise its powers and duties under the 2013 Act and ensures that fair and equitable decisions are taken by Swale Borough Council</p>
Crime and Disorder	<p>It is important that Swale BC has a robust and accountable regulatory regime in relation to scrap metal in order to ensure fair trading, prevent crime and to protect consumers</p>
Environment and Climate/Ecological Emergency	<p>No implications</p>
Health and Wellbeing	<p>No implications</p>
Safeguarding of Children, Young People and Vulnerable Adults	<p>There are no specific elements of The Scrap Metal Dealers Act 2013 relating to the safeguarding of children and vulnerable adults, licensing regimes in general provide a means of regulating, which links in with safeguarding duties and responsibilities</p>
Risk Management and Health and Safety	<p>It is important that Swale BC has a robust and accountable regulatory regime in relation to scrap metal in order to ensure fair trading, prevent crime and to protect consumers</p>
Equality and Diversity	<p>The Council has a legal obligation under section 149 of the Equality Act 2010 to have due regard to eliminate unlawful discrimination and to promote equality of opportunity and good relations between persons of different groups.</p> <p>When considering scrap metal applications, only issues provided for in the Scrap Metal Act 2013 and provided for in the Scrap Metal Dealers policy for Swale BC will be taken into account. This will</p>

	ensure a consistent approach is adopted. Under the terms of the policy, every application will be considered on its own merits.
Privacy and Data Protection	Normal data protection and privacy rules will apply. Under the 2013 Act the Council is obliged to provide certain information to the Environment Agency who compile and keep a public register

7 Appendices

7.1 The following documents are to be published with this report and form part of the report:

- Appendix I: Draft Scrap Metal Dealers Licensing Policy 2024-2027
- Appendix II: Consultation Evaluation Grid

8 Background Papers

Scrap Metal Dealers Act 2013 and related Guidance